

Medical Center 590  
100 Emancipation Drive  
Hampton, VA 23667

May 3, 2010

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DeAnne M. Seekins, MBA, Director, Hampton VA Medical Center  
Judith J. Curtis, MS, CTRS, Chief, Recreation Therapy/Voluntary Service  
James T. Burch, MSW, Associate Director, Hampton VA Medical Center

**VAVS MEDICAL CENTER COMMITTEE MINUTES**  
Quarterly Scheduled Meeting

Convened: 10:00 AM

Adjourned: 11:22 AM

The VAVS Committee held its third quarterly meeting of FY 10 at 10:00 a.m., on Monday, May 3, 2010, in the Education and Training Center, Building 83. Mrs. Judith J. Curtis, Chief, Recreation Therapy/Voluntary Service, called the meeting to order.

Chaplain Susan Cross, Chief, Chaplain Service, gave the Invocation. The Pledge of Allegiance was led by Ms. Elizabeth Morrison, Representative for the WAVES National.

**ATTENDANCE:**

The Cumulative Attendance Record along with a list of guests in attendance is attached.

Mrs. Judith J. Curtis welcomed everyone to the meeting. The following staff members were present: Mrs. DeAnne M. Seekins, Medical Center Director, Mr. James T. Burch, Associate Director, Ms. Sandy May, Chief, Nutrition and Food Services, Chaplain Susan Cross, Chief, Chaplain Service, Mr. Joseph Lewis, Recreation Therapist, Recreation Therapy/Voluntary Service, and Mrs. Linda Wiggs, Voluntary Program Assistant.

**CERTIFICATIONS AND RECERTIFICATIONS:**

**Certifications:**

Ms. Bonnie Stepp, Deputy Representative, Benevolent and Protective Order of the Elks  
Mr. Henrico Brown, Deputy Representative, Disabled American Veterans  
Ms. Sheila Keenan, Representative, American Red Cross  
Ms. Elizabeth Mace, Representative, Marine Corps League Auxiliary

**Recertifications:**

Mr. Carl Carney, Representative, The Forty & Eight  
Ms. Mary Beamer, Representative, Disabled American Veterans

## **REVIEW OF PREVIOUS MINUTES:**

The minutes of the November 2, 2009 VAVS Committee meeting were approved as published. The February 2, 2010 VAVS Committee meeting was canceled due to inclement weather (snow and ice).

## **REMARKS FROM MANAGEMENT:**

### **MEDICAL CENTER DIRECTOR:**

Mrs. DeAnne Seekins, Medical Center Director gave an update of VA for Fiscal Year 2010:

#### Leadership Changes –

- Retirement of Mr. James Burch, Associate Director. Mr. Burch will be leaving for Australia at the end of the month.
- Recruitment to fill:
  - Associate Director/Patient Care Services (Mrs. Moore has accepted a new position)
  - Chief, Medical Service (Dr. Voss has accepted a new position with the VISN)
  - Chief, Health Administration Service (Ms. Carol Stevens has transferred to Lexington, Kentucky)
  - Chief of Police – selection has been made
  - Associate Director

#### Budget –

- Balanced budget for Hampton VAMC for 2010
- In process of developing budget for 2011
- FY 12 to be a lean year. Previous years have been great. Additional staff have been hired to meet patient needs and growth.

#### Appointments -

Out of 100% scheduled appointments, 80% of the patients show up for appointments. Please encourage veterans to keep their medical appointments or call if they must cancel them.

#### T-21 –

##### Eradicate Homelessness by

- Increased access for Domiciliary from 100 to 153 veterans
- HUD/VASH (Housing & Urban Development/Veterans Affairs Supported Housing Program) access increased from 210 to 285 (75 additional vouchers)  
(Addition of 3 new case managers)
- DIGMA Clinic (Drop In Group Medical Assistance)
- Participated with DAV Stand-down

Increase access to Women's Health Care – new building under design for 2011 (gender specific) Workload is up 16-17% from previous years of 3-4%.

Information Technology –

Virtual Lifetime Electronic Record (VLER)

- To be incorporated with DoD/VA and private sector by July 31.
- VLER is an exchange of medical information between private sector/DoD and VA to treat veteran patients in a more efficient manner.
- Within the next five years, the country will be able to exchange information.

MyHealthVet

- to have secured messaging by July 2010.
- Veterans must be enrolled on line to get prescription refills and appointment reminders.

Volunteers -

Hampton VAMC is partnering with Norfolk Naval to expand our volunteer program.

Assignments will include:

- Documenting Veterans History Project on CLC
- Teaching and enrolling veterans in MyHealthVet
- Assisting with the MOVE program walking with patients
- Serving as escorts and greeters

Mrs. Seekins stated we need to look at how many patients are enrolled to have significant workload growth (10%).

Mrs. Seekins thanked the organizations for their support.

**ASSOCIATE DIRECTOR:**

Mr. Burch announced he is retiring at the end of the month and moving to New Castle, Australia. He stated that out of the seven VA's he has worked, Hampton is the most active for service organizations devoting their time and monetary donations to the veterans and the VA. He thanked the organizations for their support of our veterans.

Construction Projects:

- VA Canteen Food Court has opened. The Retail section will move back July 4 from Building 66.
- After renovations, Human Resources will then occupy that space.

**VAVS COMMITTEE FINANCIAL REPORT/TREASURY REPORT:**

The VAVS Committee Account has a balance of \$8,783.11 (not mentioned in the meeting.) This account is used to provide support for programs or activities that assist

in carrying out the business of the VAVS Committee, i.e., purchase items for the patients' Christmas ditty bags.

## **ANNOUNCEMENT OF ANNUAL JOINT REVIEWS DUE:**

### **Annual Joint Reviews**

- February: Fleet Reserve Association  
Fleet Reserve Association, Ladies Auxiliary  
Military Order of the Cootie
- March: IBPO Elks of the World
- April: Benevolent and Protective Order of Elks  
Disabled American Veterans  
Veterans of Foreign Wars  
WAVES National
- May: National Society, Sons of the American Revolution

This is an opportunity for the Representatives/Deputy Representatives to review what their organization has accomplished throughout the year (total number of monetary donations, non-monetary donations, number of members, volunteer hours, setting goals for coming year, any concerns or issues.) A copy of the organization's Annual Joint Review is sent to their national official. Representatives can contact the Voluntary Service office at 728-3124 to find out which month their annual joint review is due or call to schedule their annual joint review. If the Representative cannot come to the office, the review can be done over the telephone.

Mrs. Curtis stated that future endeavors may include a VAVS Representative and Deputy Representative workshop for VISN 6.

## **STAFF ANNOUNCEMENTS:**

### **HUD-VASH**

Ms. Lilia Adams, Coordinator for the HUD-VASH Program (Housing & Urban Development/Veterans Affairs Supported Housing Program) gave a brief overview of the program. There are 210 veterans in the program. The program has housed 180 veterans in permanent housing. It takes much coordination and a lot of money to permanent house these veterans. The HUD-VASH program serves 9 cities in the Hampton Roads area and has extended to parts of North Carolina. Staff stay with the veterans from the time they arrive until they are housed and can sustain on their own.

Ms. Adams stated they have an annual HUD-VASH picnic in June/July, and a holiday dinner in December. These veterans love coming together to support each other.

There are an additional 75 vouchers for veterans. There is no staff for these additional veterans as yet. Many veterans are on a waiting list.

Donations are needed to feed 210 veterans for a picnic (\$600.00) and for a social gathering and holiday dinner (\$500.00). Total donations of \$1,100.00.

### **VOLUNTARY SERVICE ANNOUNCEMENTS:**

#### **Patient Country Fair:**

The Patient Country Fair will be held Wednesday, May 12, 2010, at the gazebo area. Rain date is May 13. The Ribbon Cutting for the Fishing program will begin at 11:00 am. Prizes will be given every 30 minutes. The American Legion and other organizations will provide lunch for all participants and guests attending the Fair.

#### **Volunteer Awards Program:**

The Volunteer Awards and Recognition Program will be held Monday, May 24, 2010, From 11 am to 2 pm at the Marriott Norfolk Waterside. The theme is "A Day at the Oscars". There will be 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place prizes for those volunteers who dress as their favorite celebrity. Directions to the Marriott Norfolk Waterside have been included in the invitations. Volunteers can invite one guest free of charge. Additional guests will cost \$25.00 each.

#### **Summer Youth Volunteers:**

The Summer Youth Orientation is Monday, June 21, 2010 from 8 am to 12 Noon in Building 83. Program will run to August 13, 2010. Ages for youth summer volunteers are 12-18 years old. Summer youth volunteers are limited to 50, first come, first serve. The cost to sponsor a youth is \$50.00.

#### **Donations:**

Mrs. Curtis stated that monetary donations have decreased. The VA is getting more patients and has many long-term care programs. The VA strives to provide the best quality of care for these veterans. The Recreation Therapy department provides for diversional activities for the patients, i.e., movies, bowling, ballgames, circus, refreshments, national games. These activities would not be possible without your monetary donations. We thank you and appreciate your continuous support of our veterans.

### **CHECK PRESENTATIONS:**

1. The Knights of Columbus, Father John P. Washington Assembly, presented a check for \$500.00 for the Social Work Emergency Account.

2. Mrs. Darlene Mays-Tittman, Representative for the Veterans of Foreign Wars, Department of Virginia, gave a check for \$50.00 for the Youth Account.

**ANNOUNCEMENTS:**

**1. The next Service Officers and Commanders Meeting is Monday, July 26, 2010, at 10:00 a.m., in Building 83.**

**2. The next VAVS Committee Meeting is Monday, August 2, 2010, at 10:00 a.m., in Building 83.**

3. Thank you to the American Legion, Post 368, for providing the refreshments for today's meeting.

4. The MOCA has graciously offered to provide refreshments for the August 2 meeting.

5. If there is any organization interested in providing refreshments for the November 1, 2010 VAVS Committee meeting, please contact the Voluntary Service office at 757-728-3124.

/s/

LINDA B. WIGGS  
Voluntary Program Assistant  
Recorder

/s/

JUDITH J. CURTIS, MS, CTRS  
Chief, Recreation Therapy/Voluntary Service

/s/

BONNIE J. EARECKSON  
Acting Associate Director for Operations  
Acting Chairman, VAVS Committee

APPROVAL/DISAPPROVAL:

/s/

DEANNE M. SEEKINS, MBA  
Director, Hampton VA Medical Center

ATTACHMENTS

**VAVS COMMITTEE**  
**FY 2010 Cumulative Attendance Listing**  
**Veterans Affairs Medical Center**  
**Hampton, Virginia 23667**  
**May 3, 2010**

Organization Representative	Title	Appointment Expiration	Nov	Feb Meeting <u> canceled </u> due to snow	May	Aug	FY to Date Organizational Representational Percentage
<b>Air Force Association</b>							
Vince Wisniewski	R	IND	-		-		0%
<b>American Legion</b>							
James Holt	R	IND	P		-		50%
James Pullen	D	IND	-		-		
Nathan Storment	D	IND	P		-		
Margaret Fields (12/8/05)	D	IND	P		P		
<b>American Legion Aux</b>							
Anna Gear	R	IND	-		P		50%
Margaret Parrish	D	IND	P		P		
<b>American Red Cross</b>							
Sheila Keenan (3/1/10)	R	IND	-		P		25%
<b>AMVETS</b>							
Larry Nicks	R	IND	-		-		0%
<b>BPO of ELKS</b>							
Melinda Angel	R	IND	P		P		50%
Bonnie Stepp (12/1/09)	D	IND			P		
<b>Daughters of the American Revolution</b>							
Patricia Barton	R	8/31/2010	P		-		50%
Jane Stewart	D	8/31/2010	-		P		
Sally Taylor	D	8/31/2010	P		P		
<b>Disabled Amer. Veter.</b>							
Mary Beamer	R	12/31/11	P		P		50%
Fred Schultz	D	12/31/09	P		-		
Charles Wynder	D	12/31/09			P		
Henrico Brown	D	12/31/11			P		
<b>Disabled American Veterans Auxiliary</b>							
Annie Randolph	R	12/31/11	P		-		25%
Diane Brinkley	D	12/31/09	-		-		
Estelle Baker	D	12/31/09	P		-		
<b>Lady Queen of Peace Parish, Langley AFB</b>							
Danny Crawford 1/12/07)	R	IND	P		P		50%

<b>Fleet Reserve Association</b>							
Leonard Freedman	R	IND	-	-	-	-	0%
<b>Forty and Eight</b>							
Carl Carney	R	IND	-	-	-	-	0%
<b>Improved Benevolent &amp; Protective Order of Elks of the World</b>							
James L. Carson, Sr.	R	IND	-	-	-	-	0%
Jacci Edwards	D	IND	-	-	-	-	
Alfred McAlpin	D	IND	-	-	-	-	
Earl Ford	D	IND	-	-	-	-	
<b>Knights of Columbus</b>							
Antonio B. Rodriguez	R	IND	P	P	P	P	50%
George A. Scott (1/17/07)	D	IND	P	P	P	P	
<b>Ladies of the Elks</b>							
Shirley Jacobs	R	IND	P	P	P	P	50%
<b>Marine Corps League</b>							
Lee Mellott (2/1/08)	R	2/1//2010	P	-	-	-	25%
Ernest J. Lutz (3/15/08)	D	IND	-	-	-	-	
<b>Marine Corps League Auxiliary</b>							
Elizabeth Mace (1/28/10)	R	IND	-	-	-	-	0%
<b>Masonic Service Association</b>							
Robert McBride	R	IND (1/1/2009)	-	-	-	-	25%
Frederick Case	D	IND	-	-	-	P	
<b>Military Order of the Cootie</b>							
James Rodriques	R	IND	-	-	P	P	25%
<b>Military/ Order of the Cootie Auxiliary</b>							
Judith Lasseter (5/30/08)	R	IND	P	P	P	P	50%
Donna Horsfall (5/30/08)	D	IND	P	P	P	P	
<b>National Society, Colonial Dames XVII Century</b>							
Margaret Richards	R	IND	-	-	-	-	0%
Juanita Eason	D	IND	-	-	-	-	
<b>Salvation Army</b>							
Major Roxanne Feinauer	R	IND	-	-	P	P	25%
Major Kim Feinauer	D	IND	-	-	-	-	



DIRECTOR, HAMPTON VA MEDICAL CENTER: DEANNE M. SEEKINS, MBA  
CHIEF, RECREATION THERAPY/VOLUNTARY SERVICE: JUDITH J. CURTIS, MS, CTRS  
CHAIRMAN, VAVS COMMITTEE: ASSOCIATE DIRECTOR, JAMES T. BURCH, MSW

\* REPRESENTATIVES AND DEPUTIES, PLEASE NOTE:

Organizations not represented on the VAVS Committee for three (3) consecutive meetings will be dropped as a committee member, will not receive the printed minutes and a letter will be written to their National Certifying Official, as required by the VHA Handbook 1620.01, dated February 15, 2005.

Guests:

Ray Dodson	VFW, Post 9382
Julia Adams	
Steven Lasseter	VFW
Vicki Davis	Salvation Army
Earl Pierce	American Legion
James Stevens	DAV, Chapter 27
Gail Quattlebaum	American Red Cross
Wayne Pierce	VFW